



To complete your application form correctly, follow the checklist below and the detailed instructions on 'How to fill out your application form' on the next page. Please also read the offer document. Please write clearly. Do not use a pencil.

Please apply as soon as possible. The offer may close early.

STEP 1 USE THE CORRECT APPLICATION FORM

- Use the attached application form to apply for your shares.
- You must fill in your name and other details correctly. Detailed guidance on how to do this is given on the "How to fill your name(s) on the application form" section.

STEP 2 SIGN THE CORRECT APPLICATION FORM

- All applicants must sign the application form, either personally or by an attorney, in the space provided on the back of the form. Companies should complete the appropriate section.

STEP 3 PAYMENT

- Payment should be made as follows:
 - a) If paying by personal or bank cheque, please make out to **"SUN Insurance Company Limited – Share Subscription Account"** and deliver or mail to the address provided below.
 - b) If paying by direct deposit, please make payment to the account below:

Bank Name: Bank of South Pacific
Bank Address: Dominion House Branch, Suva, Fiji
Swift Code: BOSPFJFJ
BSB Number: 069 000
Acc. Name: SUN Insurance Company Limited – Share Subscription Account
Account Number: 85701371

- Cheques must be in Fiji dollars (FJD\$) and drawn on a Fiji based bank.
- Attach (DO NOT STAPLE) the cheque(s) horizontally to the front of the application form.

STEP 4 LODGE YOUR APPLICATION

Lodge your completed application form (s) and payment with:

- Any licensed stockbroker;
 - Kontiki Stockbroking Pte Ltd, **OR**
 - FijiStock Brokers Pte Limited, **OR**
 - FHL Stockbrokers Pte Limited, **OR**
- SUN Insurance Company Limited, Ground & Level 1 Kaunikula House, Laucala Bay Road, Suva; **OR**
- SUN Insurance Nadi Branch, Eden Plaza, Martintar, Nadi; **OR**
- SUN Insurance Lautoka Branch, 6 Walu St, Lautoka; **OR**
- Mailing the envelope to "SUN Insurance Company Limited, Private Mail Bag, Suva" or **Email: investor@suninsurance.com.fj**

The application form(s) must be received by no later than 4pm (1600 Hours) local time on the closing date shown on the back of this page, unless the closing date is varied. Please allow sufficient time for postal delivery.

If you need information on how to apply for shares, please contact your preferred licensed Stockbroker.

How to fill out your application form

These instructions are cross referenced to each section of the application form.

Please complete all relevant white section of the application form.

Applications using the wrong form of name or multiple applications using the form(s) in the same name may be rejected.

A or B Write the full name in which you wish to hold your shares. You can complete this form as an individual, as a joint applicant with One (1) or Two (2) other people (this would represent one application), firms, partnerships, clubs, associations or under a company name. Persons under the age of Eighteen (18), trusts estates or other unincorporated bodies may not apply for shares in their own names.

Also provide the documentation listed below with the completed form:

- Valid photo ID and
- Confirmation of Citizenship (foreign investors are to provide a certified copy of passport(s))

C Please complete this section to provide address details. You must use a Fiji address. If you are making a joint application, the address should be that of the first person or company named on the form. All further correspondence will be mailed to this address.

D Insert the number of shares you wish to apply for. The application must be for a minimum of One Thousand (1,000) shares and thereafter in multiples of One Hundred (100) shares.

Write the dollar amount payable for your shares.

This is calculated as the number of shares applied for multiplied by the amount per share shown on the

application form. Be sure that your payment(s) totals this amount. Use the ready reckoner below to help calculate the correct amount payable for your shares - for example 1000 shares @ FJD\$1.05 per share = FJD\$1,050.00.

If you are paying by cheque, write the details of the cheque(s) you are attaching. Please be sure that the total of the cheque(s) equals the amount payable for the shares you wish to apply for. Make your 'Not Negotiable' cheque(s) payable to 'SUN Insurance Company Limited – Share Subscription Account', payable in FJD\$ drawn on a Fiji based bank.

E The application form must be signed by all applicants personally or by an attorney on the back of the application form. A company must sign in accordance with its Articles of Association, affixing its company seal as appropriate. Forms signed under power of attorney should have the name of the attorney printed and a statement that the form is signed under a power of attorney.

Please provide a copy of the Power of Attorney or Trust Deed.

OFFER CLOSING DETAILS

**Public offer closes on
31st July 2024 at 4.00 pm.**

**APPLY AS SOON AS
POSSIBLE.**

APPLICATION FORM

Broker Stamp

SECTION A: DETAILS OF INVESTOR [IF NATURAL PERSON(S)]

Type: Individual Joint / Family Trustee

Full Name (s):

Date of Birth: Citizenship:

Gender: Male Female Residency:

Tax Identification Number (If Fiji Citizen):

Shareholder Identification Number (SIN) – if existing:

SECTION B: DETAILS OF INVESTOR [IF COMPANY, INSTITUTION, GROUP, TRUST, OTHERS]

Type: Institution / Company Group/ Club Co-operative Mataqali
 Province Tikina Yavusa Trust

Nature of Business:

Registered Name:

Date of Incorporation: Place of Registration:

Authorized Officers/Trustees:

Tax Identification Number (If Fiji Registered):

Shareholder Identification Number (SIN) If existing:

SECTION C: CONTACT DETAILS

Residential Address

Street:

Suburb:

Town/City:

Country:

Geographical Location: Central/Eastern Northern Western

Postal Address:

Phone Contact: Mobile: Home/work:

Email Address: or failing this

SECTION D: SHARE APPLICATION

Number of Shares Applied
(Minimum application of 1,000 shares and thereafter in multiples of 100 Shares)

Amount Payable:
Note: Please make sure that your cheque(s) or direct deposit is equal to the above amount

Payment Method: Cheque (*Payable to SUN Insurance Company Limited – Share Subscription Account*)
 Direct Deposit (*Please quote your TIN as Reference for your direct deposit OR Reference Number if provided by Sun*)

Broker Details: Kontiki Stockbroking FijiStock Brokers FHL Stockbrokers

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SECTION E: ADDITIONAL INFORMATION

DIVIDEND MODE (*Please indicate only one mode below with relevant details*)

Direct Deposit

Bank: Account Name:

BSB:

Bank Address:

Via Cheque Mail to Postal Address Given

Counter Collect from Central Share Registry

DESPATCH OF SHAREHOLDER NOTICES AND ANNUAL REPORT (*Please indicate only one mode below*)

Via Mail – dispatch to the postal address given Via email – dispatch to the email address given

Counter collect from Share Registry

DESPATCH OF STATEMENT OF SHAREHOLDING (*Please indicate only one mode below*)

Via Mail – dispatch to the postal address given Via email – dispatch to the email address given

Counter collect from Stockbroker I will access directly from Online Shareholder Portal

SHAREHOLDER ONLINE PORTAL

Register me for the Online Shareholder Portal and provide first time log-in details via email address given

Note: The shareholder Online Portal is an inline platform that allows security to register their profile and keep track of their investments. The use of the portal is subject to your agreement on the terms and conditions of use which can be accessed via the CSRL website: www.crs.com.fj

TERMS AND DECLARATION SECTION

TREATMENT OF APPLICATIONS

1. If your application is not completed correctly, including failure to sign the application, or if the accompanying payment is for the wrong amount, it may still be treated as valid. SUN Insurance Company Limited's decision as to whether to treat your application as valid and how to construe, amend or complete it will be final.
2. SUN Insurance Company Limited reserves to itself the sole right as to whether to accept or reject any application for shares. This right is absolute and final. You will not, however, be treated as having offered to purchase more shares in SUN Insurance Company Limited than is indicated by the amount of your cheque or cash payment.
3. The acceptance of applications, quantity and the allocation of shares is at the discretion of SUN Insurance Company Limited.
4. The actual number of shares that an investor will receive will depend on the total applications received by the Company:
 - If the total of the applications received is less than the available number of shares, all applications will be allocated to full number of shares applied for.
 - If the total applications received exceeds the available number of shares, the Company reserves the right to reject any application or allocate a lesser amount than that applied for. If the Share Issue is oversubscribed, the allocation will be reduced on a pro-rata basis.
5. Application monies will be held in a trust account on behalf of the applicants until shares are allocated to applicants. If the SUN Insurance Company Limited share offer does not proceed, all application monies will be returned without interest.
6. SUN Insurance Company Limited reserves the right to allocate to applicants fewer shares than applied for. If the number of shares allocated is fewer than the number applied for, surplus monies will be refunded following the closing of the offer. Interest will not be paid on the monies refunded.
7. SUN Insurance Company Limited reserves the right to aggregate or reject any application or multiple applications.

If an application is accepted in part only, the balance of the application monies will be refunded to the applicant within Seven (7) business days after the share allocation is completed. No interest will be paid on the refunded monies.

Allocation of shares is expected to be completed no later than Seven (7) Business days after the Share Issue Closing Date. Shareholding Statements, will be issued to successful applicants and will be dispatched at the same time.

FOR MORE INFORMATION REFER TO THE PROSPECTUS.

Declaration and Statement

1. All details and statements made by me/us in this application are complete and correct and this application complies with the terms of the Offer Document.
2. I/We accept and agree to be bound by all the terms and conditions of the sale of the shares set out in the Prospectus;
3. I/We agree to be bound by the Articles of Association of SUN Insurance Company Limited.
4. I/We authorise SUN Insurance Company Limited to complete and execute any documents, if necessary, to transfer the shares to me / us.
5. I/We represent and warrant that I am / we are over the age of 18 and not under any legal disability.

6. I/We represent and warrant that:
- a. I am/we are not in another country and not acting for or on behalf of another person within another country;
 - b. The laws of Fiji and/or any other place does not prohibit me / us from being given the Prospectus or making an application on this form or acquiring shares in SUN Insurance Company Limited; and
 - c. (if applicable) I/We are signing for and on behalf of and certify that I / we have not received any Notice of Revocation of power of Attorney No.....
7. I/We will accept the same or any lesser amount of shares that may be allotted to me / us.

I/We understand that if I/ we cannot make these representations and warranties, I/we may not use this application form to apply for shares. By returning this application form together with a cheque or a cash payment for the amount payable in respect of the shares, I/we have accepted the terms and conditions of this offer including the representations and warranties set out above. Failing to sign the form will not prevent a contract to purchase shares being formed.

SIGN HERE

.....
 Applicant

.....
 Joint applicant 2

.....
 Joint applicant 3

Date

For applicants by companies

.....
 Director

.....
 Director / Secretary

Date

Affix Company Seal or
 firm, club, association
 rubber stamp here

NOTICE TO APPLICANTS

By completing an Application Form to apply for Shares, you are providing personal information to Stockbrokers and SUN Insurance Company Limited (SUN) through Central Share Registry Limited (CSRL), which is contracted by SUN to manage registry services for SUN shareholders. SUN and CSRL on behalf of SUN, may collect, hold and use that personal information in order to process your application, effect legal transfer of shares, service your needs as a shareholder, provide facilities and services that you request and carry out appropriate administration. If you do not provide the information requested in the Application Form, SUN and CSRL may not be able to process or accept your application.

Your personal information may also be used from time to time to inform you about other products and services, which SUN and/or CSRL consider may be of interest to you. Your personal information may also be provided to the Company's agents and service providers on the basis that they deal with such information in accordance with applicable laws.

The types of agents and service providers that may be provided with your personal information and the circumstances in which your personal information may be shared are: the Share Registry for ongoing administration of the Shareholder register; printers and other companies for the purpose of preparation and distribution of statements and for handling mail; and legal, accounting, audit and other contractors, consultants or other advisers for the purpose of administering, and advising on, the Shares and for associated actions.

If an Applicant becomes a Shareholder, the Companies Act 2015 requires SUN to include information about the Shareholder (including Shares held) in its shareholders register. If you do not provide all the information requested, your Application Form may not be able to be processed. The information contained in the shareholders register may remain there even if that person ceases to be a shareholder. Information contained in the shareholders register is also used to facilitate dividend payments and corporate communications (including information on financial results, annual reports and other information that the Company may wish to communicate to its shareholders) and for compliance by SUN with legal and regulatory requirements.

By submitting an application with monies, you declare that

1. You understand that SUN reserves the sole right as to whether to accept or reject any application for shares. The acceptance of applications, quantity and the allocation is at the discretion of SUN.
2. You have received a copy of the Prospectus and agree that all information, details made in this application are complete and correct and bound by all the terms and conditions of the sale of the shares set out in the Prospectus.
3. You agree to be bound by the Articles of Association of SUN.
4. You authorise SUN and the Share Registry to complete and execute any documents, if necessary, to transfer the shares to you.
5. You represent and warrant that:
 - a) You are over the age of Eighteen (18) and not under any legal disability. Where any information is provided about another person, that person's consent has been obtained to provide that information to SUN.
 - b) The laws of Fiji and/or any other place do not prohibit you from being given the Prospectus or making an application or acquiring shares in SUN.
6. Neither SUN nor any person or entity guarantees any particular rate of return on the shares, nor do they guarantee the repayment of capital.
7. If the Offer does not proceed, all application monies will be returned without interest. If the number of shares allocated is fewer than the number applied for, surplus monies will be refunded following the closing of the Offer. Interest will not be paid on the monies refunded.

By returning submitting the application form together with a cheque or a cash payment for the amount payable in respect of the shares, you have accepted the terms and conditions of this Offer including the representations and warranties set out above. Failing to sign the form will not prevent a contract to purchase shares being formed.