



**REQUEST FOR TRANSFER OF COMPULSORY THIRD PARTY (CTP)
UNUSED PREMIUM**

I of
(Present owner/ seller) **(Residential Address)**

Hereby request SUN Insurance to transfer unused premium of
 Compulsory Third Party (CTP) number: and Registration number:
(Less any applicable administration fee) to the following person/ party.

Name: f/n
(New owner/buyer)

Address:

Phone number:

Declared at On day of20

Signed: (present owner/ seller)	Name of Witness:
Name: (present owner/seller)	Signature of Witness:
Address:	Address:

DOCUMENTS REQUIRED:

- i) Original Compulsory **Third Party Policy**. (CTP)
- ii) Completed **LTA** “Transfer of Ownership” form
- iii) Please provide Photo Identification of **BOTH** the buyer and the seller

This will include any one (1) of the following:

- **Valid Driving License**
- **Valid Passport**
- **F.N.P.F Card** – Bearing Card Holders Signature (Please photocopy **BOTH** sides)

If the Photo Identification of **BOTH** parties are unavailable than **BOTH** the **LTA** “Transfer of Ownership” form and **THIS** form has to be witnessed by a **Justice of Peace** or **Commissioner for Oath’s**.

For Company Vehicles, Please use **COMPANY STAMP** in place of Photo Identification