

# Westpac Banking Corporation

ABN 33 007 457 141 Incorporated in Australia. The liability of members is limited.

## Transfer Order Authority

Branch

Date  /  /

Please Arrange to

Add  Modify  Delete  Apply a temporary stop   
Temporary stop for \$  and next payment to be effective on  /  /

Order No:

### Account to be Debited Details

BSB Number  Account Number  Account Name

Amount \$  First payment  AND Last payment date  OR Until further notice

Payment frequency: On the (e.g. Monday, 2nd, 17th, Last business day)  day   
Of each; Week  Fortnight  Month   
Quarterly  Half Yearly  Annually

Payment purpose or Reference number(s)

Fees  Exempt  Normal

Narrative

### Payment Details

Credit to account Payee's Account name  Type of A/C LN  TA  SA  GL

Payee's Bank name/Branch  BSB number  Account Number

Narrative

### Issue Bank Cheque / Overseas Payments

Please tick (✓) the appropriate one  
Issue Bank Cheque  Issue Overseas Draft  Send Telegraphic Transfer

Note: Exchange rates are involved with every transaction

Currency to be remitted  i.e. the currency the payee will receive

Bank Chq / Draft: Please include payee's name and full address. Also record any relevant reference number in The Purpose/reference filed below.

Telegraphic Transfers: Please include payee's account name, bank address, bank number and payee account number. Also record any relevant reference numbers in the Purpose/reference

Payee's / Account Name

Payee's Address/Bank Address

Payee's Bank Number  Payee's Account Number  Payee's Account Number

### Customer Declaration and Acknowledgement

I/We have read and agreed to be bound by the Terms and Conditions as per reverse

Customer's Signature  Customers contact no.  Customer's Signature  Customers contact no.

Bank Use Only Signature Verified by:  Date & Stamp

Forward To ROC Data entry by  Reports Checked By

Date  Date

## Terms and Conditions

I/We acknowledge that:

1. Sufficient clear funds must be in the account to be debited on the day before the due payment date and on the due date
2. If there are insufficient clear funds available in the account to be debited on the due date and no other arrangements exist at the time to allow the account to be overdrawn, the Bank:
  - Does not have to make the payment on that date
  - May make the payment on a later date when clear funds become available (but will not be obliged to do so) and may charge me/us a fee
  - May charge a (Payment not Made fee) if there are insufficient clear funds in the Account to be Debited on the due date, or the day the bank attempts to make the payment
  - If the Borrower does not pay an amount due and owing to the bank, the bank shall apply any money in the borrowers accounts or deposits (whether matured or not) in payment of any amount payable to the bank. It can convert currencies using its normal procedures
3. When the due date occurs on a weekend or public holiday, the payment may be made on the next business day.
4. If we have sufficient clear funds in our account the bank will send the payment to the payee or payees bank on the due date, but is not responsible for any delays in processing under the control of the payee or their bank.
5. The bank will not add, modify, delete, temporarily stop a Periodic Payment or make a special payment when the request to do so is received on the day before the payment is due or the day on which the payments is due.
6. The Bank may decide the order in which it will pay any moneys which I/We may at any time authorise the Bank to pay or withdraw from my/our account. This includes, amongst others, moneys payable under this or any other authority and any cheque or bank fee.
7. The bank will not be liable:
  - If it fails to make any payment
  - If any payment is late
  - For any error in making any paymentFor any reason other than its own neglect or default.
8. The Bank will continue the payments until the last payment date as specified or until it is advised in writing that this authority is cancelled
9. The Bank may discontinue the payments at any time, but will advise me/us in writing if it does so (unless it discontinues the payments because the payee, or the payee's bank refuses to accept them).
10. The Bank may debit my/our accounts for any bank fees or government charges that apply to periodical payments from time to time.
11. For payments made by Draft or Telegraphic Transfer, and involving currency conversion, the exchange rate to be used is chosen by the Bank.
12. Loan Repayment Authority (Delete if no applicable)  
Whenever my/our required repayments, including bank fees, to my/our loan account with the bank are increased/decreased, you may vary the amount of my/our periodical payment to ensure that it at least meets the amount of those required loan repayments.